



Microsoft Office 365 Packages

	Business			Enterprise		
	Business Essentials	Business	Business Premium	Enterprise E1	ProPlus	Enterprise E3
<b>Charge (per user/per month)</b>	<b>£3.80</b>	<b>£7.90</b>	<b>£9.40</b>	<b>£6.00</b>	<b>£11.50</b>	<b>£17.60</b>
Users (maximum)	300	300	300	Unlimited	Unlimited	Unlimited
Full, installed office applications: Word, Excel, PowerPoint, Outlook, Access Publisher <sup>1</sup> and OneNote <sup>1</sup> on up to 5 PCs or Macs	-	✓	✓	-	✓	✓
Office for tablets: for Windows tablets or iPads	-	✓	✓	-	✓	✓
Office for smartphones to view and edit documents on the go <sup>2</sup>	-	✓	✓	-	✓	✓
Office Online Word, Excel, PowerPoint and more	✓	✓	✓	✓	✓	✓
File storage and sharing with 1TB storage per user	✓	✓	✓	✓	-	✓
Business-class email <sup>3</sup> 50GB inbox with calendar and contacts	✓	-	✓	✓	-	✓
Unlimited online meetings and HD video conferencing	✓	-	✓	✓	-	✓
Intranet site for your teams with customisable settings	✓	-	✓	✓	-	✓
Social networking: Collaboration across departments and office locations	✓	-	✓	✓	-	✓
Personalised search and discovery using Office Graph	-	-	-	✓	-	✓
Enterprise Management of Apps Group policy, Telemetry, Shared Computer Activation	-	-	-	-	✓	✓
Self-service Business Intelligence Discover, analyse and visualise data in Excel	-	-	-	-	✓	✓
Compliance and information protection Legal hold, Rights management and Data loss prevention for email and files	-	-	-	-	-	✓
eDiscovery Centre Tools to support compliance	-	-	-	-	-	✓



1. Publisher and Access: Windows PC client program and/or features only; cannot be used across devices.

2. Learn more about Office 365 for business mobile apps. See the list of devices and apps.

3. For subscriptions that do not include the fully installed Office applications: Users can connect the following versions of Outlook to their business-class email, so they can use the rich client application they already know: the latest version of Outlook, Outlook 2013, and Outlook 2011 for Mac. Previous versions of Outlook, such as Outlook 2010 and Outlook 2007, may work with Office 365 with reduced functionality. This compatibility with Outlook does not include the Exchange Online Kiosk or Office 365 Enterprise K1 plans.