




● **Build for**  
tomorrow      grow  
**your business.**●


**Work better**



Connect your employees, partners and customers with Office 365.

Work better together, with new communication and collaboration tools and features.

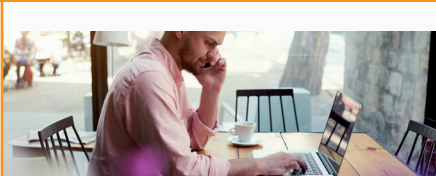
**Be productive from anywhere**



Modernise your productivity and workforce with Office 365.

Access your data and work efficiently from any device, anywhere and at anytime.

**Protect what matters**



Protect what matters most with Office 365. Secure your data and business with enterprise-grade protection and business continuity.

Know that your files are securely backed-up and can be recovered from anywhere.



As a complete end-to-end Microsoft Cloud Services Provider, we can manage your services in the cloud, simplify desktop management and build secure, reliable networks. Our business availability services keep you working at all times. Whatever your needs, our professional experts can advise, plan and deploy, while our nationwide network of engineers are easily available for your technical support needs.

Daisy is part of a select group of partners awarded with membership to the Microsoft Cloud Solution Provider Programme. As one of the UK's largest telecoms providers, not only can we deploy Office 365 onto your devices we can also provide the device and its internet connectivity to create a complete communications solution.



## Why Microsoft Office 365?

- Work on-the-go
- Keep everything safe
- Edit all Word, Excel and PowerPoint documents collaboratively
- Your own private social network
- Work seamlessly across multiple devices
- Share contacts and calendars
- 1TB FREE storage on OneDrive
- 99.9% guaranteed reliability uptime
- Never need to upgrade your licence
- 1 licence covers 5 devices

## Why Daisy for Microsoft Office 365?

**Gold Partner status** – Our team of Microsoft Office 365 consultants have technical knowledge to recommend a migration plan which will suit your needs

**24/7/365** – Daisy operates an ITIL certified point of contact for incidents, faults, changes and other queries

**End-to-end solution** – As one of the UK's largest telecoms providers, not only can Daisy provide Microsoft Office 365 onto your devices, we can also provide the device and its internet connectivity to create a complete communications solution

**Expert guidance** – Daisy will guide you through the potential deployment and migration scenarios so you understand the impact of each option

**Project management** – Daisy can provide end-to-end project delivery, from design to implementation

**Post implementation support** – Once the solution is live you will have access to Daisy's UK based support team who can provide both remote and on-site support

**One complete solution** – Daisy has its own UK data network which means we can design and deploy highly redundant business connectivity to ensure consistent high quality communications

## Microsoft Office 365 packages

### Business Essentials

Online versions of office with email and video conferencing

- Email with 50GB mailbox
- 1TB file storage and sharing
- HD video conferencing
- Office online

### Business

Full Office on PC/Mac with apps for tablets and phones

- Email not included
- 1TB file storage and sharing
- Fully installed Office on PC/Mac
- Office apps on tablets and phones

### Business Premium

All the features of Business Essentials and Business in one integrated plan

- Email with 50GB mailbox
- 1TB file storage and sharing
- HD video conferencing
- Fully installed Office on PC/Mac
- Office apps on tablets and phones

### ProPlus

Fully installed Office on PC/Mac with apps for tablets and phones

- Email not included
- 1TB file storage and sharing
- Fully installed Office on PC/Mac
- Office apps on tablets and phones
- Self-service BI in Excel

### Enterprise 1

Online versions of Office with email and video conferencing

- Email with 50GB mailbox
- 1TB file storage and sharing
- HD video conferencing
- Office online
- Team sites

### Enterprise 3

All the features of ProPlus and E1 plus compliance tools, information protection, and voicemail integration

- Unlimited email storage for in-place archive
- Advanced email with archiving and legal hold
- Unified eDiscovery center
- Rights management, data loss prevention, and encryption
- Hosted voicemail support

we are daisy.

www.daisygroup.com



## Microsoft Office 365 FAQs

### What is the difference between Office and Office 365?

Office is productivity software (including Word, PowerPoint, Excel, Outlook, and OneNote) that is installed on your desktop or laptop computer. Office 365 is an online subscription service that provides email, shared calendars, the ability to create and edit documents online, instant messaging, web conferencing, a public website for your business, and internal team sites—all accessible anywhere from nearly any device. Customers with Office 2016, Office 2013 and Office 2010 installed on their computer can quickly configure their software to work with Office 365. Users can easily retrieve, edit and save Office docs in the Office 365 cloud, co-author docs in real-time with others, quickly initiate PC-to-PC calls, instant messages and web conferencing. Office 365 is also compatible with Office 2007 and newer editions of Office and select Office 365 plans include Office 2016 Professional Plus.

### Is Internet access required for Office 365?

Yes, to install and activate all Office 365 plans and to manage your subscription account. Internet connectivity is also required to access Office 365 cloud productivity services, including email, conferencing, IT management, and other services.

### How many users does Office 365 support?

Office 365 is scalable and can support everyone from a one-person business to companies with tens of thousands of users. Office Business plans are suitable for companies with up to 300 employees. Office 365 Enterprise Plans and Kiosk plans (K) fit organisations ranging in size from a single employee to unlimited users.

### Will Office 365 work with my copy of Office?

It depends on which version of Office you own. Office 365 works with best with Office 2016, Office 2013 and Office 2010 and Office 2011 for Mac. Office 365 also works with slightly limited functionality for Office 2007 and Office 2008 for Mac. If you have an earlier edition of Office, you will need to update to a newer version of Office in order to use Office 365, however many of the Office 365 offerings come with the full Office 2016 Professional as a downloadable component, so check your Product SKU to see if it has this option.

### What do I need to do to add a domain name?

To add your organisation's custom domain to Office 365, you must have access to the DNS records for that domain. If you do not have access, you should contact the person at your company that manages the company domain account.

### Will Exchange Online have feature parity with Exchange Server?

With the release of Office 365, there will be symmetry between Exchange Online and Exchange Server 2010 for all major product features. Some functions will only be possible on-premises due to technical requirements. Most of these are older features and APIs.

### I see that most Server products are online, does this include Skype for Business Online in particular for Voice?

Skype for Business Online will include Presence, Instant Messaging, PC-to-PC audio and video calling and online meetings, including audio, video and web conferencing.

### How many devices can a user install Office Professional Plus on?

Each licensed user can install Office Professional Plus on up to 5 devices at any given time. If a user would like to install Office Professional Plus on a sixth device, they need to uninstall one device to make room for the new device. This limitation is both a licensing and a technical limitation.

### Where and in what languages is Office 365 available?\*

Office 365 is offered in the following languages: English, Br Portuguese, Chinese (simplified), Chinese (traditional), Czech, Danish, Dutch, Finnish, French, German, Greek, Hungarian, Italian, Japanese, Korean, Norwegian, Polish, Portuguese, Spanish, Swedish, Romanian, and Russian.

### What happens to my data if I cancel my subscription?

Your data is yours. If you decide to cancel your Office 365 subscription, you can download your data—for example, your email and documents on team sites—and save it to another location. You should save your data before you cancel. After you cancel your subscription, data associated with your Office 365 account will be available to your administrator(s) in a limited function account for 90 days.

### What if I already have Office 365 with another Provider?

We can transfer your services over to Daisy when your tenancy is due to expire. Transfers are seamless so you won't experience any downtime.

\*English only supported in standard pricing, pricing for other languages provided as a bespoke.



Microsoft Office 365 needs the following system requirements to operate effectively.

Operating system	Windows 10, Windows 8.1, Windows 8, Windows 7 Service Pack 1
	Windows 10 Server, Windows Server 2012 R2, Windows Server 2012, or Windows Server 2008 R2
Browser	Safari, Chrome, and Firefox - current version
	Microsoft Edge - latest version
	Internet Explorer - current or immediately previous version
Email client software	Office/Outlook 2016
	Office/Outlook 2013 with SP1
	Office/Outlook 2010 with SP2
	Office/Outlook 2007 with SP3
	Outlook for Macintosh - Office for Mac2016
Computer and processor	1 GHZ or faster x86 or 64-bit processor with SSE2 instruction set
	1 GB RAM (32-bit)
Memory	2 GB RAM (64-bit) recommended for graphics features, Outlook Instant Search & certain advanced functionality
Disk space	3 gigabytes (GB)
Monitor resolution	1024 x 768
	Exchange ActiveSync must be supported for Office 365
Using Outlook Web App on smartphones or tablets	For the best experience use the integrated web browser of these devices, Windows 8 tablet, iOS 6 or later versions for iPhone4s or later versions or iOS 6 or later versions for iPad2 or later versions

## Our customers have said...

"We need **anywhere** and **anytime access** to our files and business **tools to serve our customers** and **stay competitive.**"

"We need **modern solutions** that help us **collaborate** and get work done **more efficiently.**"

"We need to stop spending on soon-to-be obsolete technology. **We need solutions that evolve with us.**"

"Our team works from many locations. We need to **stay connected no matter what.**"

"I need to improve agility, reduce costs and provide tools to **work efficiently.**"

"We would like seamless documentation review, creation and collaboration with the ability to **edit documents in real-time.**"

## Daisy's Gold Partner Accreditation

Microsoft  
Partner



Gold Cloud Productivity  
Gold Midmarket Solution Provider  
Gold Devices and Deployment  
Gold Datacenter  
Gold Hosting

Our relationship with Microsoft spans over 10 years as a Gold Partner and Cloud Service Provider (CSP).

Daisy has the scale and capability to design solutions and deliver a breadth of products across the Microsoft portfolio, for improved productivity and collaboration for our customers.

To find out more about **Microsoft Office 365** speak to one of our specialists today:

 **0800 040 8888**  **sales@daisygroup.com**

we are **daisy**.

[www.daisygroup.com](http://www.daisygroup.com)